



## **Mawsons Coronavirus site protocols**

31st March 2020

**In order to further reduce the risk of Coronavirus transfer on our sites effective 2 April, management and staff are asked to:**

Increase the frequency and level of cleaning services at our offices, lunchrooms and toilets.

Cancel newspaper and magazine subscriptions to site. Remove all old newspapers and magazines.

Remove all communal tea, coffee, milo, sugar, milk and biscuits etc. from all lunchrooms and offices. These may be replaced by individually packaged items (motel style) if required.

Clean and pack away all mugs, plates and cutlery which should not be reused until after Coronavirus has passed

Not share cakes of soap, hand towels, bath towels or tea towels

Not share mobile phones and radios or newspapers and magazines

Stagger breaks and avoid gathering together

Adopt a one operator per machine / workstation roster (cleaning all personal contact points at changeovers if this is not possible)

### **With regard to food and eating on site please:**

Bring your own cold meals (not to be heated) and smoko individually wrapped and stored in your own esky/lunchbox

Bring your own ready-made drinks (including tea, coffee, sugar and milk) in an appropriate cool/warm container

Bring and take home daily your own plates, mugs and cutlery

Eat and drink your lunch and smoko outside or in a covered but open area (unless bad weather prevents) remaining at least 1.5 metres away from the nearest person

Schedule breaks to minimize the number of people being anywhere near one-another

Only use the common facilities when necessary for washing and toilets

### **When coming to and from work, in offices or weighbridges and moving around the site please:**

Closely adhere to Social Distancing guidelines (ie. 1.5m apart and 4 square metre spacings)

Avoid having more than two people in a vehicle at a time on site (ideally only one person per vehicle at all times)

Do not ride share

Communicate via radio or mobile phone avoiding unnecessary physical personal proximity

These unfortunate measures will be revoked when the threat of Coronavirus has passed.

**Please remember to wash your hands regularly!**